



The DCCA requires all Contractors and Vendors entering DeBordieu Colony to register with the DeBordieu Community Safety & Security Department. Each vehicle must obtain the appropriate pass before entering DeBordieu Colony for commercial purposes. The DeBordieu Community Safety & Security Department tracks each vehicle by the license plate number or barcode number if applicable and monitors vehicles while inside the community for adherence to the DCCA rules and regulations.

## I. Fee Schedule

### Commercial Vehicle and Truck Rate:

DAILY	WEEKLY	ANNUAL	ANNUAL FLEET
\$5.00	\$20.00	\$150.00	\$500.00 4 to 10 vehicles \$50.00 each additional vehicle

*\*Exemptions may apply, see Section III.*

## II. Requirements & Restrictions

**The Following Documents are REQUIRED to Purchase or Renew any DCCA Pass, Swipe Card or Decal/Barcode: Current U.S. Driver's License, Current Vehicle Registration, and Current Proof of Insurance.**

Use of a property owner guest pass for commercial entrance to DeBordieu is prohibited.

Commercial work hours are limited to 7 AM through 6 PM, Monday through Friday. All workers must leave DeBordieu Colony by 6 PM. DeBordieu Management must authorize exceptions by 4 PM for that day. A request must be made by 4 PM the previous workday for permission to work on a non-workday, such as Saturdays or Holidays. Entrance to DeBordieu Colony is limited to the hours of 9 AM to 6 PM on these days. Any such work must be interior or non-noise work.

When entering or leaving DeBordieu Colony all workers are required to use the most direct route to and from their assigned job site. A commercial pass does not allow access to the community on days not working, nor does it permit a commercial vehicle to remain in DeBordieu after authorized hours, or for reasons unrelated to work being done.

All passes, swipe card and decals/barcodes are issued to one specific vehicle; transference to another vehicle is strictly prohibited. If the vehicle is sold, damaged or requires a new windshield the decal/barcode must be removed from the vehicle and returned to DeBordieu Community Safety & Security Department before a new decal/barcode can be issued at no charge. There will be a \$20.00 additional fee to replace any pass or decal/barcode that is not returned or needs to be reactivated due to confiscation or termination by the DeBordieu Community Safety & Security Department.

**All commercial passes, swipe cards and decals/barcodes are the property of the DCCA. The DCCA reserves the right to deny the issuance of a decal, pass or to remove a decal or pass if it is not used in accordance with the rules and regulations of the DCCA.**

General contractors are required to provide updated lists of employees and subcontractors to the DeBordieu Community Safety & Security Department. Vehicles must be registered in the company's name or proof of employment to the contractor company must be verified. General contractors are required to collect all passes/decals of employees whose jobs are completed or upon their separation and return them to the DeBordieu Community Safety & Security Department.

### III. Commercial Fee Exemptions

DeBordieu Community Safety Department has listed certain commercial vehicles that are exempt from the fees in the policy for the benefit of property owners.

- Utilities (electric, telephone, water/sewer and cable-to include HTC, Frontier, Time Warner, Direct TV & Dish Network)
- Government Agencies
- Employees of the DCCA, DeBordieu Rentals and the DeBordieu Club while working for that entity

The following passes require prior authorization by the property owner before a pass can be issued:

- Estimates
- Deliveries to property owners or guests (deliveries to contractors need to purchase a pass)
  - Pine straw deliveries only are exempt; unless they are spreading the pine straw then they will be required to purchase the necessary pass.
- Single home housekeepers, caregivers & babysitters
  - Babysitters/Petsitters/Housesitters need to have a pass called in for them and are not charged. If they desire a more expedient access system, because they sit for multiple families, advise them that they can contact administration. They are eligible to purchase an annual paper pass with a swipe card as an alternative to obtaining a daily pass each time they come on property.
- Religious organization representatives
- Medical professionals (nurses, home health, hospice, doctors)
- Moving Companies, whether coming in to do work or for an estimate
- Charities (Goodwill, Salvation Army, Habitat for Humanity, Churches)
- Taxi cabs, limousines & tow trucks
- Insurance Related (e.g. Insurance Adjuster)
- Appraisers
- Bank or Mortgage Related Inspections or Appraisals (e.g. Including anyone related to mortgage insurance and construction inspections)